

MINUTES OF A MEETING of the Board of Directors of the Cochrane Pickleball Club held on July 4th, 2024 in Cochrane at 2:00 pm.

PRESENT: Greg Young-President, Joanne Ferster-Vice President, Nikki Franke-Secretary, Bob Marescaux-Treasurer, Les Franke-Member At Large.

ABSENT: Catherine Burdett and Ken Little-Members At Large.

DECLARATION OF QUORUM: Nikki

CALL TO ORDER: 2:00 pm by Greg Young.

MOTION to approve Minutes of the last Meeting: Greg

SECONDED: Joanne

APPROVED: Unanimously

NEW BUSINESS

- ❖ **Report on Town of Cochrane Sports Club Meeting re Facilities, Funding, Safe Sport, Diversity, Inclusion and Communication:**
Greg
Discussion regarding other sports clubs in Cochrane looking for funding.
Anyone teaching youth will require training to meet Safe Sport requirements; and with Diversity and Inclusion in mind Greg suggests soliciting interest from Morley youth to learn pickleball.

- ❖ **Club Championship:** Greg to update and report
The Club Championship has been scheduled for August 26th, 27th, and 28th.

The duration of the tournament is expected to last three days which is feasible if the Town will allow us to run the tournament from 8:00 am to 8:00 pm on those days. Les will make this request to the Town and also verify whether the cost of running the Tournament will be \$40/day as it was last year. The fees will be set at \$10/person/event. The Tournament will be called the Bow River Dental Tournament since Bow River Dental will be the primary sponsor the tournament again. Other sponsors include Cheryl Stephenson and Shawn Radford. After running through his financial projections Greg made the following:

MOTION to approve Greg's proposal as presented: Joanne

SECONDED: Bob

APPROVED: Unanimously

❖ **Referee Clinic: Greg**

Greg would like to find approximately 12 volunteers to attend a referee clinic. He asks if Val and Gene Vollmin would be available to give a clinic to train these volunteers. Val and Gene have since agreed to do so. Date and time to be announced.

❖ **New Release: Keeping Sport Affordable for Alberta Families.**

Discussion ensues in support of youth programs and how we can offer such programs and still meet the Town's requirements for insurance.

❖ **Franklin Pickleballs: The official sponsor for Pickleball Canada**

offers a discount on their pickleballs. \$265 for a hundred balls. Greg feels that we should purchase 100 for the Club to be used during Club Events such as Skills and Drills and Ratings.

MOTION to purchase 100 balls from Franklin: Greg

SECONDED: Nikki

APPROVED: Unanimously

- ❖ **Court Reserve: Greg presenting on behalf of himself and Catherine.**

Greg presents the need to ensure courts are used to capacity and the data compiled and analyzed by Catherine based on Court Reserve Event stats.

Discussion ensues.

MOTION to introduce event registration end times of 48 hours to aid with the re allocation of courts ensuring optimal player access and maximize court utilization: Greg

SECONDED: Les

APPROVED: Unanimously

- ❖ **COURT SCHEDULING: Greg**

MOTION to prepare a communication to the membership informing them that the Schedule is not flipping for the back half of the season since the current schedule is working and equitable: Greg

SECONDED: Nikki

APPROVED: Unanimously

Nikki to send out this communication.

- ❖ **COURT RESERVE EXPENDITURE VOTE**

Since the cost of using Court Reserve will exceed \$500 this season a vote must be put out to the Membership for approval. This vote will be conducted via survey software. Joanne will prepare the survey:

MOTION to approve the verbiage of this survey: Joanne

“We listened to t he members and volunteers alike regarding an efficient, effective way to register for events, introduce a waitlist and ensure both the member and volunteer experience could be streamlined saving time and effort for all. We found a platform that is easy to use: Court Reserve. Are you in favour of continuing with Court Reserve for online registration?”

SECONDED: Les

APPROVED: Unanimously

❖ WAITLIST: Greg

We are still unable to open the waitlist at this time. Les has reached out to those waiting to determine where they can be fit into groups depending on their skill level. We are still looking for ways to open up the membership again.

❖ BYLAW CHANGES: Joanne

In order to sustain the Cochrane Pickleball Club as a Cochrane administered club the following Bylaw was submitted for approval:

MOTION to submit the following bylaw to the membership for approval:

“The number of non-Cochrane residents on the Board of Directors at any one time cannot exceed 33 1/3%” : Joanne

SECONDED: Bob

APPROVED: Unanimously

- ❖ **UPDATE ON NEW COURTS: Nothing to report. Still awaiting Lease of Operation from Town.**
- ❖ **SET UP OF FACILITY/GRANT COMMITTEE: Joanne**

MOTION to form a committee to oversee the Greystone Courts in accordance with the Grant Agreement Protocols and the Town of Cochrane MOU/License of Occupation: Joanne

SECONDED: Greg

APPROVED: Unanimously

CONTEXT: A committee should be formed to oversee the Greystone Courts in compliance with the terms of the Agreement between the Cochrane Pickleball Club and the Minister of the CFEP Large Funding Grant. It is the Club's responsibility to ensure that the terms of this Agreement and the "spirit" of the Agreement are honoured until at least October 30th, 2030. Failure to do so may result in an obligation to return the funds to the Minister. Since it is a conflict of interest for any Board Member to oversee the Grant Agreement requirements this Committee should operate independently from the Board.

In the near future the Cochrane Pickleball Club will also be obligated to comply with the terms of a License of Occupation between the CPC and the Town of Cochrane. Although we have not received this document from the Town we currently have an MOU in place with the Town which requires the CPC to uphold the terms of the MOU until the License of Occupation has been signed. To this end we wish to propose a motion to create the following bylaw:

MOTION to submit the following bylaw to the Membership requesting their vote: Joanne

“In order to fulfill the Cochrane Pickleball Club’s legal requirements as the Recipients of a 2024 CFEP Large Funding Grant the facility/Grant Committee will be sustained as an active committee of the CPC until October 30th, 2030, or longer if extended by both the CPC and the Town of Cochrane.”

SECONDED: Greg

APPROVED: Unanimously

❖ ELECTION: Joanne

Discussion ensues regarding who will be staying on the Board and which positions will be available for election at the end of the term.

❖ JOB DESCRIPTIONS: Joanne is preparing her own job description.

❖ FINANCIAL UPDATE: Bob

Bob submitted his financial update. Finances in good standing. Ratings Committee submitted additional funds from ratings.

❖ RATINGS: Les

Despite adverse weather conditions 89 ratings have been completed this season.

Les reported stats on all aspects of ratings performance; with an overall success rate of approximately 61%.

MEETING ADJOURNED by Greg at 4:00pm.

Minutes prepared by Nikki Franke.

